

MAPLES FARM PARK

RULES AND REGULATIONS



Violation of any of these Rules and Regulations may result in Homestead's cancellation of the booking, revocation of the Agreement at the discretion of Homestead, and forfeiture of deposits and fees paid.

1. Dates are finalized only with the complete rental Agreement signed by Homestead and receipt of the rental payment and security deposit.
2. All fees, deposits and records, including the certificate of insurance, the balance of the rental fee, are due 45 days in advance of your event (unless otherwise discussed with the committee). Failure to comply with this deadline may result in the cancellation of the event by Homestead, revocation of the Agreement, and forfeiture of all fees and deposits paid.
3. Any business using the Park, Homestead, or both needs to provide proof of business insurance.
4. Alcohol must be handled by a licensed and insured company that carries a liquor permit. Company must carry a minimum of \$1M liability insurance and add the Town of Bozrah and the Maples Farm Park Commission as additionally insured.
5. Renter must provide a designated clean-up and set-up crew/person
6. Renter must be present throughout the event, from set-up through clean-up. All youth events require adequate adult supervision throughout.
7. Events are not to exceed designated times. Hours stated on the Agreement include time for set-up and clean-up. Arranging for set-up and clean-up is Renter's responsibility. The contracted service providers are not permitted on the Homestead grounds until the start of the rental time, so please schedule accordingly. All events must conclude, and the facilities must be cleaned and vacated, by contracted ending time. Renter will be charged extra days for any additional time used by the renter or service providers. The overtime fee will be subtracted automatically from the security deposit. If the security fee is not sufficient, an additional invoice will be sent. Unless prior arrangements have been made with the commission.
8. At the discretion of the Homestead, security or police officers may be required, and Renter will be required to assume the cost of those services.
9. The Homestead reserves the right to make any physical changes to the facilities or the grounds. In the event of inclement weather, the Homestead is not responsible for relocating the event, supplying heat lamps, or rain shelter, or providing alternative facilities.

10. Candles, flames or burning material of any kind are NOT allowed anywhere in the Homestead. Sterno is permissible for food use only.
11. No tape, adhesives, nails, screws, staples, tacks or pins are allowed in or on walls, woodworking, or furniture. All decorations must be removed after the event.
12. Any renter wishing to use an outside tent larger than 10x20 or a bounce house must provide proof of liability insurance in the amount not less than \$1,000,000. Insurance coverage may be provided either: a) through the renter's personal policy, or b) through the bounce house rental agency's policy. The Town of Bozrah must be listed as an additional insured on the certificate of insurance. Prior to use, the tent or bounce house must be inspected and approved by the Bozrah Fire Marshal to ensure compliance with all safety regulations and placement standards. The renter must submit the following to the Town at least seven (7) calendar days in advance of the event: Certificate of insurance listing the Town of Bozrah as additional insured, contact information for the tent or bounce house rental agency, and scheduled inspection time with the Fire Marshal. Final approval for tent or bounce house use will only be granted after Fire Marshal has completed the inspection.
13. The Homestead is not responsible for any personal or professional articles or possessions that may be lost or stolen or damaged from Renter and/or Renter's guests, participants, or contracted service providers during their use of the facilities and/or grounds.
14. No pets or animals of any kind are allowed in the facility, except for service animals. All outdoor animals (other than dogs) must be approved by the Commission.
15. Amplified music outside the Center is not allowed after 10:00 PM. If excessive noise becomes a problem, Renter's music will be terminated and the Homestead may terminate the event, revoke the Agreement, and require that Renter forfeit all fees and deposits paid.
16. No gambling or indecent or illegal conduct is allowed.
18. Charging admission, selling tickets, or solicitation of money in any manner is prohibited without express written permission of the Commission.
- 19 Adequate receptacles have been provided outside in the Homestead for trash collection. However, renters must remove any waste they produce at the end of the event.
20. At the request of the Homestead Commission the Renter must provide event insurance making the Town of Bozrah additionally insured.
21. Any changes to the times, dates, designated individuals, or other provisions of the Contract must be requested from and approved by Homestead Commission in writing.
22. Renters with more than 100 guests must provide an additional portalet for every 50 additional guests.
22. Renter will be invoiced by the Bozrah Farmers Market, and all fees must be paid by credit card or EFT through the invoice. Cash and checks are no longer accepted.